

This Enrollment Contract (“Contract”) is made by and between Rosehill Christian School (“School”) and the parent(s) or legal guardians(s) (individually and collectively, the “Parent(s)”) of the student named at the bottom of the Contract (“Student”).

**TERM (please read & initial):**

\_\_\_\_\_ The Parent(s) understand and agree that the intent of this Contract is to provide for a continuing academic relationship until the Student graduates from the School or the Contract is terminated, whichever first occurs.

\_\_\_\_\_ The initial term of this Contract shall be for the 2018-2019 school year and becomes effective and binding on the date it is signed and submitted to the School.

\_\_\_\_\_ After the initial term of this Contract, it shall renew *automatically for successive one-year school year periods until any such graduation or termination occurs.*

\_\_\_\_\_ This Contract may be terminated by the Parent(s) as to any subsequent school year upon submitting written notice of termination to the Director of Admissions on or before the **fourth Thursday in February** of the then-current school year.

\_\_\_\_\_ Failure to provide notice of termination by the stated deadline shall result in the Parent(s) obligation to pay the Student’s entire tuition for the subsequent school year.

\_\_\_\_\_ This Contract is binding on March 1 of each year after the initial term. The School shall provide information regarding the subsequent school year’s tuition amount to the Parent(s) at least two weeks in advance of such **fourth Thursday in February**.

**ACKNOWLEDGEMENTS (please read & initial):**

\_\_\_\_\_ Parent(s) will read and comply with the rules and regulation of the School as outlined in the Parent Handbook, which may be amended from time to time at the sole discretion of the School. Further, Parent(s) agree to read, understand and comply with the Statement of Faith included herein and made part of this Contract.

\_\_\_\_\_ The School, at its sole discretion, reserves the right to suspend or dismiss any Student who has a conduct record judged to be unsatisfactory.

\_\_\_\_\_ The School requires each Student to make measurable and acceptable academic progress toward the requirements for promotion and graduation. In the event the Student fails to make demonstrable academic progress, the school reserves the right to dismiss the Student or to withhold the offering of an enrollment contract for the following academic year.

\_\_\_\_\_ In the event the Student is dismissed from the School, the School shall not be liable for any claims, costs or expenses incurred as a result, with the Student's guarantors remaining responsible for the full annual tuition. Student fees are not refundable.

#### **PAST DUE / DELINQUENT ACCOUNTS:**

Timely payment of tuition and fees in accordance with this agreement is important to the operating budget of the school. Accordingly:

- There is a \$50.00 per month late fee for all tuition payments received after the due date.
- Delinquent accounts may result in dismissal of the student or non-renewal for future academic years at the sole discretion of the School. Once all past due tuition, fees and late fees are brought current, the student may, at the sole discretion of the School, be considered for re-enrollment in the School.
- Diplomas, Certificates of Graduation and copies of all records and transcripts are withheld until School charges are paid in full.
- All records and transcripts remain the property of the School.
- Parent(s) shall reimburse the School for all collection costs associated with collecting a delinquent account, including any court costs and attorney's fees.

**FULL YEAR OBLIGATION (please read & initial) :**

\_\_\_\_\_ Upon signing this Enrollment Contract, the Parent(s) is obligated to pay tuition for the entire school year and the payment obligation will not be waived or refunded. Withdrawal, dismissal or non-renewal for future academic years does not relieve the Parent(s) of tuition payment obligations.

**OPTIONAL TUITION INSURANCE (please read & initial) :**

Optional tuition insurance is available for purchase each year. Insurance election must occur prior to July 1. Late enrolling families may enroll in the plan during the registration process prior to the student's first day of class. Coverage begins 14 days after the first day or class or 14 days from the student's date of enrollment. Student attendance for these 14 days is required.

\_\_\_\_\_ The Parent(s) understand and agree that it is fully their responsibility to contact the business office to establish Tuition Insurance Coverage. Coverage must be elected/re-elected each year.

**By signing this Contract, the Parent(s) agree to the following:**

The Student has permission to participate in field trips and School sponsored off-campus activities. The Student has permission to access computers and internet resources as made available by the School. The School has permission to provide emergency medical care or treatment to the Student. As required by law, the Parent(s) will provide updated immunization records each year to the School. The School has permission to take and use visual/audio images of the Student including any type of recording whatsoever including but not limited to photographs, digital images, drawings, renderings, voices, sound or video recordings, audio clips or accompanying written descriptions and said images may be used in any manner or media without notifying the Parent(s) in advance. Such potential uses include educational, promotional, advertising and trade, through any medium or format, including, but not limited to: video, audio, photograph, television, radio, digital, internet, theater or exhibition and may appear on School sponsored web site and in publications, promotions, broadcasts, advertisements and other media. The Parent(s) agree that the School owns the images and all rights related to them

THIS DOCUMENT IS A CONTRACT WHICH SHALL BE INTERPRETED AND ENFORCED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS.

Student's Full Name (please print): \_\_\_\_\_

Parent/Guardian 1 (please print): \_\_\_\_\_

Parent/Guardian 1 (signature): \_\_\_\_\_ Date: \_\_\_\_\_

Social Security Number (required): \_\_\_\_\_

Parent/Guardian 2 (please print): \_\_\_\_\_

Parent/Guardian 2 (signature): \_\_\_\_\_ Date: \_\_\_\_\_

Social Security Number (required): \_\_\_\_\_

**NEXT STEPS TO COMPLETE ENROLLMENT:**

- Set-up 2018-2019 FACTS Agreement
  - Have available your banking information for set up
  - Login to RenWeb Parent Account
  - Click on FACTS
  - Click on Set Up Payment Plan on the bottom right of the screen
  - Follow prompts to select payment plan and enter banking information.
  - PLEASE NOTE: Banking information is required to finalize your contract. The business office cannot proceed without the completion of your portion.
  - IMPORTANT: The FACTS set-up deadline for returning families for 2018-2019 is April 15<sup>th</sup>. As this step is required for ALL families regardless of payment plan selected, a late fee of \$150/month will be assessed for those accounts that miss the set-up deadline.